MINUTES
The University of North Carolina at Greensboro
Board of Trustees

May 2, 2013

MEMBERS PRESENT: David Sprinkle (Chair), Kate Barrett, Charles Blackmon, Chelsea Boccardo, Nathan Duggins, Carolyn Ferree, Linda Hiat, Randall Kaplan, Lee McAllister, Skip Moore, Susan Safran, Harriett Smalls, Martin Weissburg

OTHER STAFF MEMBERS/GUESTS: Linda Brady, Bonita Brown, Cherry Callahan, Imogene Cathey, James Clotfelter, Rollin Donelson, Michael Garrett, Helen Hebert, Donna Honeycutt, John Lepri, Jason Marshburn, Vicki McNeil, David Perrin, Jorge Quintal, Cindy Reed, David Schaefer, Terri Shelton, Don Skeen, Mike Tarrant, Reade Taylor, Jan Zink

Chair David Sprinkle called the meeting to order at 8:30 a.m.

WELCOME:

Chair Sprinkle welcomed members of the Board of Trustees and invited guests.

In accordance with the UNC Board of Governors, Chair Sprinkle then read the following statement:

“As chair of the Board of Trustees, it is my responsibility to remind all members of the board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees’ meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time.”

No conflicts were noted.

Roll call was then read by Bonita Brown, assistant secretary.

REMARKS BY CHANCELLOR LINDA BRADY:

Chancellor Brady began by congratulating faculty members on winning the first annual Faculty vs. Staff Kickball Challenge on April 24. She then announced that UNCG will graduate 2,700 undergraduate, masters, and doctoral students next week, including the first UNCG Guarantee graduate Tashea Lewis who is double majoring in psychology and human development and family studies. She added that UNCG has two student Fulbright award recipients this year, A’Ishea Crawford nd Pablo Diaz. Dominick DeFelice, a junior biology major and a member of the first cohort of UNCG Guarantee Scholars, earned Honorable Mention in the Barry Goldwater Scholarship competition.

The Chancellor then recognized five trustees whose terms on the Board of Trustees are concluding on June 30, 2013. They are Kate Barrett, Carolyn Ferree, Linda Hiat, Skip Moore, and Chelsea Boccardo.

It was announced that new and returning Board of Trustees members appointed by the Board of Governors will begin terms on July 1, 2013. They are Ward Russell, Linda Carlisle, Randall Kaplan, and David Sprinkle. Crystal Bayne, incoming president of the Student Government Association, will serve as an ex officio member of the board beginning on July 1.
APPROVAL OF MINUTES:

The Board approved the minutes of the March 7, 2013 meeting. Additionally, minutes from special called meetings on March 1, 2012, March 12, 2012, July 2, 2012, October 18, 2012, and January 7, 2013 were approved.

CONSENT AGENDA:

The Board of Trustees then moved on the following consent agenda.

1) Candidates to be Awarded Degrees and Certificates May 2013 (ASAC-1)
2) Request to Establish the Institute for the Promotion of Athlete Health and Wellness (ASAC-2)
3) Audit Review for Board of Trustees (AUD-1)
4) Recommended Reappointments to The University of North Carolina at Greensboro Investment Fund (UAC-2)
5) Recommended Reappointments to The Board of Trustees of the Endowment Fund of The University of North Carolina at Greensboro (UAC-3)

All approved and the motion carried.

PRESENTATIONS:

The following presentations were made to the board:

Enterprise Risk Management Overview
Vice Chancellor for Business Affairs Reade Taylor introduced Rollin Donelson, Associate Vice Chancellor for Safety and Risk Management, who is responsible for the risk areas of public safety and police, emergency management, and environmental health and safety at UNCG. Mr. Donelson told board members that there are three key points he hoped they would take away from his presentation. They are: 1) UNCG wants to create a risk-aware culture, from top to bottom, and across the entire university; 2) We want a process that is repeatable, systematic, and dependable; 3) Three R’s - Resource, Review, and Report. He included in his presentation a definition of Enterprise Risk Management (ERM), the players involved in ERM (Chief Risk Officer and Risk Oversight Committee), the ERM framework, and the ERM process.

Faculty Senate Report
John Lepri, Chair of the Faculty Senate, provided a summary of the Faculty Senate’s activity during the 2012-13 academic year. Activity included: (1) Substantive changes to the Constitution of the General Faculty; (2) Substantive changes to the Bylaws of the Faculty Senate; (3) Approval of several resolutions, each supporting in some way the central role of faculty in decisions about curriculum and academic matters; (4) Clarification of distinctions between the responsibilities of the Undergraduate Curriculum Committee and the General Education Council; and (5) Hearing, and in some cases acting on, diverse updates, including the progress of UNCG’s reaffirmation (SACS-COC), Quality Enhancement Program (Global Engagement), Sustainability, UNCG Undergraduate Bulletin language; and athlete-student. Dr. Lepri mentioned the need for the Faculty Senate and the Board of Trustees to interact more frequently. Discussion followed, and Martin Weissburg suggested that this might be an item for discussion at the Board of Trustees retreat.

ACTION ITEMS:

The board then moved on the following actions items:
1. It is recommended that the Board of Trustee of The University of North Carolina at Greensboro approves the firm of CHA Consulting, Inc., Cary, NC as the Designer for the North Practice Field Renovation project. If agreeable terms cannot be met with the recommended firm, then the Board authorizes the administration to negotiate terms with the second and third ranked firms, Corley Redfoot Architechts, Chapel Hill, NC, and Site Solutions, Charlotte, NC, respectively.

All approved and the motion carried.

2. It is recommended that the Board of Trustee of The University of North Carolina at Greensboro approves an additional recognition opportunity for University Libraries. Approval is requested to permanently acknowledge the Friends of the Library as “Builders” of the garden in front of Jackson Library, provided that the $25K cost can be raised by the end of the calendar year, 2013. The garden may, at some future date, be named in honor of a major University donor.

All approved and the motion carried.

**REPORT OF THE ACADEMIC/STUDENT AFFAIRS COMMITTEE:** — Chair Moore

Richard Moore gave the report of the Academic/Student Affairs Committee from May 1, 2013. He said that Provost Perrin briefed committee members on a change in program consideration by General Administration, indicating that the university can only have three programs under consideration at any one time. He also reported on the steps being taken in Academic Affairs to prepare for budget reductions that are likely to occur as a result of the state budget. Vice Chancellor Cherry Callahan provided an overview of student activities taking place in the spring. The committee also heard about developments in the Quality Enhancement Plan (QEP) which is required to be submitted as a part of the SACS reaffirmation process. A report was heard on the status of affirmative action in terms of female and minority faculty. Committee Chair Moore then commented on agenda item ASAC-2, Request to Establish the Institute for the Promotion of Athlete Health and Wellness, stating that the Institute has the potential to put UNCG on the map nationally.

**REPORT OF THE ATHLETICS COMMITTEE:** — Chair Blackmon

Charles Blackmon reported on the Athletics Committee meeting from March 26, 2013. He said that Athletics Director Kim Record updated committee members on the Southern Conference, announcing that Appalachian State University and Florida Southern University will be leaving the conference and moving to the Sun Belt Conference effective 2014. Ms. Record also provided an update on the HR Group’s work with the athletics department to determine a baseline survey on workplace climate. It was announced that Terry Ackerman will be vacating the role of faculty athletic representative, and the role will be filled by David Wyrick. Committee members learned that in July, 2011 the athletics department discovered and reported that a number of athletes had been certified incorrectly for NCAA participation. As a result, the NCAA requested eligibility data for 2007-2012. Committee members asked to be kept informed throughout the process. The committee also received an update on policies governing athletics.

**REPORT OF THE AUDIT COMMITTEE:** — Chair McAllister

Lee McAllister reported on the Audit Committee meeting from April 30, 2013. The committee discussed the internal audit plan for fiscal year 2014. The plan includes the evaluation of internal controls, financial risk assessment, and quality assurance. Internal Auditor Don Skeen presented information regarding one internal audit performed since the last committee meeting relating to purchasing and purchase orders. The objective of the audit was to review the purchase of goods and services via the purchase order process to determine that transactions were properly authorized, documented, and recorded. The scope of the examination was limited to purchases above $2,500 during the month of September 2012. There were no audit findings.
REPORT OF THE BUSINESS AFFAIRS COMMITTEE: – Chair Safran

Susan Safran reported on the Business Affairs Committee meeting from May 1, 2013. The committee received a report on architects and engineers appointed by the Chancellor that included a project for elevator upgrades in the Eberhart building. A report was also presented on architects and engineers appointed by the Chancellor for open end agreement contracts, including a list of approved firms for 2013-2014 to be utilized on an as needed basis for projects with funding of $500,000 or less. The committee meeting ended with a tour of utility facilities at UNCG.

Following Ms. Safran’s report, Vice Chancellor Reade Taylor announced two upcoming meetings that board members were encouraged to attend. The University Investment Fund meeting is scheduled for Tuesday, May 14, 1:30-2:00 p.m., in the Kirkland Room of EUC. A facilities master plan update meeting will be held on Thursday, May 16, 3:30-5:00 p.m., in the Chancellor’s board room.

REPORT OF THE UNIVERSITY ADVANCEMENT COMMITTEE: – Chair Weissburg

Martin Weissburg reported on the May 1, 2013 meeting of the University Advancement Committee. A welcome was extended to new Vice Chancellor for University Advancement Jan Zink. In addition to the three action items approved, the committee heard a fundraising report from Vice Chancellor Zink that included mention of a significant gift of $1.9 million from the class of 1963. Vice Chancellor Zink and her team are working with a consultant on a process road map for the Advancement division to include software upgrades, process revisions, etc. It was also mentioned that the current gift reporting format for University Advancement will be revised over time to a more standard format used by higher education advancement teams across the country.

CLOSED SESSION:

Charles Blackmon moved that the board go into Closed Session to prevent the disclosure of privileged personnel information under Chapter 126 of the North Carolina General Statutes and to prevent the premature disclosure of honors or awards. Martin Weissburg seconded, and the board went into Closed Session.

The board then moved on the following consent agenda item:

1. It is recommended that the Board of Trustees of The University of North Carolina at Greensboro approve additional namings in the renovated Quad.

All approved and the motion carried.

The board then moved on the following action item.

1. It is recommended that the Board of Trustees of The University of North Carolina at Greensboro approve the Personnel Report dated April 12, 2013.

All approved and the motion carried.

The board then heard information pertaining to two separate personnel matters.

David Sprinkle recommended the board return to Open Session, Kate Barrett seconded and the board returned to Open Session.
ADJOURNMENT:

David Sprinkle recommended that the meeting be adjourned. Martin Weissburg seconded, and the meeting ended at 12:35 p.m.

Respectfully submitted,

Bonita J. Brown
Assistant Secretary to the Board of Trustees