

MINUTES
BOARD OF TRUSTEES
The University of North Carolina at Greensboro
February 14, 2008

Present

Kate R. Barrett
John R. Bryant
Linda Carlisle
Jean E. Davis
Carolyn R. Ferree
Stephen C. Hassenfelt
Randall R. Kaplan
Richard L. Moore
William J. Pratt
James Norman (Smitty) Smith
Gwynn T. Swinson

Absent With Notice

Earlene Hardie Cox
Jane B. Preyer

Staff in Attendance

Lucien Capone, University Counsel
James Clotfelter, Information Technology Services
Kathryn M. Crowe, Chair, Faculty Senate
Carol Disque, Student Affairs
Steve Gilliam, University Relations
Sharlene O'Neil, Chancellor's Office
David H. Perrin, Provost
Cindy Reed, Chancellor's Office
Steve Serck, University Counsel
Patricia Stewart, University Advancement
Patricia Sullivan, Chancellor
Reade Taylor, Business Affairs
Suzanne Williams, Chair, Staff Senate

WELCOME

Due to the inclement weather, the Board of Trustees meeting began at 1:45 p.m. in lieu of the posted time of 1:15 p.m. Stephen Hassenfelt, Chair of UNCG's Board of Trustees, welcomed Board members, invited guests, and special guest Steve Bowden from the Board of Governors.

In accordance with the UNC Board of Governors, Chair Hassenfelt then read the following statement:

“As Chair of the Board of Trustees, it is my responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees’ meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the board of trustees at this meeting, the conflict or appearance of conflict should be identified at this time.”

No conflicts were noted.

Roll call was then read by Sharlene O’Neil, Assistant Secretary.

REMARKS BY CHANCELLOR SULLIVAN

Chancellor Sullivan welcomed Board members and guests and thanked them for being adaptable to the changing schedule due to inclement weather. It was also reported that due to the change in scheduling, five students confirmed to participate in a discussion with the Student Affairs committee were unable to attend due to class conflicts, and plans are to assemble that group in the spring.

A special welcome was made to Carol Matney, representative of the Alumni Association who was unable to stay for the full board meeting; Kathy Crowe, Chair of Faculty Senate; and Suzanne Williams, Chair of Staff Senate. The newest member of the Chancellor’s Office team, Cindy Reed, was introduced. Skip Capone was asked to introduce the newest member of the university legal staff, Steve Serck, who will focus primarily in the areas of development, athletics, and student affairs.

Chancellor Sullivan spoke briefly about some of the great things happening at UNCG, as follows:

Two art department faculty members, Billy Lee and Nikki Blair, were recognized for their creativity in leading UNCG students in the creation of a sculpture garden to beautify an empty lot in the Glenwood community.

UNCG has formed a partnership with the Nussbaum Center for Entrepreneurship, and the Division of Continual Learning will be holding three classes at the Center, the number of classes to be increased depending on the response.

The staff who put together our alumni magazine just won a special CASE (Council for the Advancement of Support for Education) merit award for excellence in feature writing for the story on UNCG alumna and Tony Award-winner Beth Leavel.

Chancellor Sullivan then presented the broad picture of what will be happening with UNC-Tomorrow. The campus will be responding in two phases. The first phase response, due May 1, will primarily address the five major content areas that have been raised in UNC-Tomorrow. The second phase response, due in December, will focus more on administrative procedures and policies, mission, and the role of the faculty. Work for the second phase response will begin in the fall, and a broad-based faculty group will most likely be formed for that task.

The campus will have to come up with ideas for the enhancement of existing programs, the addition of new programs, methods of evaluating the effectiveness of those programs, and answer a series of questions regarding the cost aspect. A small working group of eleven people (5 faculty, 5 staff, 1 community member) has been established for these tasks under the administrative coordination of Jim Clotfelter. They will look at the five major areas of (1) global readiness; (2) access to higher education; (3) improving public education; (4) economic transformation; and (5) health. We will respond in areas only where we think we have something distinctive. A draft of materials will be sent to the president with copies to each trustee.

This work will form the framework for the new strategic plan to be developed over the next year and brought to the Board sometime during the 2008-09 academic year by the new chancellor. The Board will be informed of progress, and a website will be created. In response to some concerns about the lack of faculty involvement in the project, several faculty members will be placed on the team, and opportunities will be provided for faculty members to respond individually to members of the team. The driver of the project is the preparation of the new biennial budget. Things will move rapidly due to the university budget going to the Board of Governors in mid-fall, and to the governor in January. Chancellor closed by saying that questions are always welcome, and she reiterated that Jim Clotfelter will be managing the process.

MINUTES

Chair Hassenfelt presented the Minutes of December 6, 2007, which were approved with one correction noted by Reade Taylor. On page 11, the name Jean E. Davis should be deleted from the list of appointments to the UNCG Excellence Foundation since the appointment did not occur.

REPORT OF THE UNIVERSITY ADVANCEMENT COMMITTEE - Carlisle

Linda Carlisle gave the report of the University Advancement Committee. The report on private giving from July 1, 2007 – December 31, 2007 shows an increase in giving over the previous year of almost 41%. The specific category of new dollars actually shows a decline from the previous year due to two of the University's largest gifts being reported last year, totaling almost \$6 million. As of December 31, the Students First Campaign reached 90.68% of its \$100 million goal. A consultant has been retained with Bentz Whaley Flessner to review the campaign and provide feedback on the remaining 18 months, including identifying areas to focus on, areas of need and concern, and ideas for ways we can reach the \$100 million goal and each individual goal of the campaign. While the total dollars raised to date is positive, there continues to be over \$23 million in unmet need identified as parts of the campaign with the most significant portion of that being in the area of scholarships and fellowships. It is wonderful that 37.6% of dollars raised to date are in planned gifts, however this does mean that approximately \$30 million cannot be used to meet today's needs. Doug Copeland, Chair of the Corporate & Foundation Relations Committee of the Board of Visitors, reported to the Advancement Committee today that they completed the second annual Business Summit in November and are in the planning stages for next year's Summit. The Business Summit is designed to reach out to our business and corporate community and to engage them with the University.

There were no action items.

REPORT OF THE STUDENT AFFAIRS COMMITTEE – *Chair Ferree*

Carolyn Ferree reported that the Student Affairs Committee meeting was postponed until April due to the inclement weather causing scheduling conflicts with students who had arranged to participate.

REPORT OF THE BUSINESS AFFAIRS COMMITTEE - *Chair Moore*

Richard Moore gave the report of the Business Affairs Committee. One information item was discussed. The Chancellor appointed a designer to conduct a space assessment in Jackson Library. The Chancellor has authority to appoint designers below a certain level of funding, and this was at that level.

The Board of Trustees then moved on the following action items:

1. That the Board of Trustees of The University of North Carolina at Greensboro approve the leasing of space in Greensboro, North Carolina for the AD/HD Clinic for three years, with the option to extend the lease in two three-year increments as appropriate and based on available funding; authorizing the administration to seek approvals from the President/Board of Governors and work with the State Property Office as required under State law and Board of Governors regulations.

All approved and the motion carried.

2. That the Board of Trustees of The University of North Carolina at Greensboro

approve the firm of HH Architecture for the design and completion of the project.

All approved and the motion carried.

REPORT OF THE AUDIT COMMITTEE – *Chair Moore*

Richard Moore gave the report of the Audit Committee. Two internal audits were completed by the Internal Audit Department: 1) the preparation of schedules of expense and activity of intercollegiate athletics to support an outside audit in support of NCAA regulation; 2) the University Police Department around the misuse/theft of state property. There were no findings on either audit. The Audit Committee also reviewed a report of results from the annual financial audit conducted by the Office of the State Auditor. Again, there were no findings. The State Auditor complimented the IT staff for its implementation of the Banner financial system, as well as Reade Taylor's staff. This brings us to our 26th audit with no findings.

There were no action items.

REPORT OF THE INFORMATION TECHNOLOGY MANAGEMENT FLEXIBILITY SUBCOMMITTEE – *Chair Hassenfelt*

Chair Hassenfelt gave the report of the Information Technology Management Flexibility Subcommittee. Two information items were discussed: 1) Jim Clotfelter discussed the new Primary Data Center, a joint venture with UNCG and NCA&T. A \$46 million project, it is designed to combine both universities' needs in the data area while avoiding the building of separate structures, reflecting a \$56 million savings; 2) Jim Clotfelter discussed the disaster recovery program in which UNCG is partnering with Appalachian State University. He also spoke about partnering with NC State University on a virtual computing environment, as well as a project with NCA&T in which we are hosting their Blackboard system in our data center.

There were no action items.

REPORT OF THE ACADEMIC AFFAIRS COMMITTEE – *Chair Davis*

Jean Davis gave the report of the Academic Affairs Committee. Two information items were discussed: 1) Dr. Susan Calkins presented the UNCG Child and Family Research Network, a new faculty-driven initiative designed to capitalize on the longstanding strengths of UNCG faculty reflecting the core concern of the welfare of children and families; and 2) Dr. Janice Wassel presented the UNCG Gerontology Research Network.

The Board of Trustees moved on the following action item:

1. That the Board of Trustees of The University of North Carolina at Greensboro approve the establishment of the Institute for Community and Economic Engagement.

All approved and the motion carried.

OTHER OPEN SESSION ITEMS

Chair Hassenfelt reported on the following items.

A copy of the report to the campus safety taskforce sponsored by the Attorney General was received. The report and accompanying letter indicated 10 or 11 points that all higher education institutions should focus on. He asked Chancellor Sullivan to discuss the report at the April board meeting.

Chair Hassenfelt provided a brief update of the chancellor search. The document describing the new chancellor criteria and providing background information on UNCG is finished, and the search consultant is now developing the candidate pool. The information will be sent to over 500 people, including candidates and potential sources to recommend candidates. Open forums have been held on campus for staff, faculty, students, and community members. Minutes from all meetings and forums are posted on the chancellor search website. A quiet period for development of the candidate pool will last for about six or seven weeks, and then the pool will be narrowed down to between eight and 12 candidates for interviews over two days in March. Finalists will be selected and interviewed over another two days in April and early May. Three candidates will be submitted unranked to President Bowles in May, and he will select one candidate to be presented to the Board of Governors in June.

CLOSED SESSION

Jean Davis moved that the Board go into Closed Session to prevent the disclosure of privileged personnel information under Chapter 126 of the North Carolina General Statutes and to prevent the premature disclosure of honors or awards. Linda Carlisle seconded, and the Board went into closed session.

The Board then moved on the following action items:

1. It is recommended that the Board of Trustees of The University of North Carolina at Greensboro approve the Personnel Report dated January 31, 2008.

All approved and the motion carried.

2. That the Board of Trustees of The University of North Carolina at Greensboro approve the addition to the candidate pool of two nominees for consideration for University Honorary Degrees.

All approved and the motion carried.

Linda Carlisle recommended the Board return to Open Session, Jean Davis seconded and Board returned to open session.

ADJOURNMENT

Chair Hassenfelt recommended that the meeting be adjourned. Carolyn Ferree seconded, and the meeting ended at 3:00 pm.

Sharlene R. O'Neil
Assistant Secretary to the Board of Trustees