

BOARD OF TRUSTEES

THE UNIVERSITY OF NORTH CAROLINA AT GREENSBORO

SEPTEMBER 2, 2004

ROLL CALL

M. Cynthia Farris called role and the following members were present:

Linda Arnold Carlisle
F. Hudnall Christopher, Jr.
Joanne Smart Drane
Carol F. Matney
Kenneth C. Mayer, Jr.
Karen McNeil-Miller
William J. Pratt
Thomas W. Ross
Thomas R. Sloan
Dara Edelman

The following staff/guests were also in attendance:

Lucien Capone, University Counsel
James Clotfelter, Information Technology and Planning
Carol Disque, Student Affairs
M. Cynthia Farris, Chancellor's Office
Steve Gilliam, University News
Kelly Hilliard, Human Resource Services
Dave Lumpkin, Business Affairs
Sharlene O'Neil, Chancellor's Office
Sean Olson, University News
Phil Richman, Business Affairs
Patricia Stewart, University Advancement
Patricia A. Sullivan, Chancellor
A. Edward Uprichard, Provost
John Newsom, News and Record

WELCOME

Chairman Kenneth C. Mayer, Jr. welcomed the Trustees and guests to the meeting, and complimented the presenters from the retreat held the day before.

REMARKS FROM CHANCELLOR PATRICIA A. SULLIVAN

Chancellor Sullivan welcomed and introduced several special guests: Ms. Kelly Hilliard, Chair, Staff Council; Ms. Ann Fitzmaurice-Russ, President, UNCG Alumni Association, and Dr. Eileen Kohlenberg, Chair, Faculty Senate.

The Chancellor reported that the enrollment for the Fall 2004 class was a total of 15,347, including a record high freshman class of 2,158. UNCG continues to maintain high levels of diversity with close to 30% of the population coming from non-white ethnic groups and 19.56% of the new freshmen are African-American. There are 79 full-time new faculty members: 13 are tenured, 28 are on tenure track, one is pre-tenure track and 37 are lecturers and visiting faculty. Twenty-two percent are members of minority groups. In addition, 44 new part-time faculty members were hired for a total of 123 new faculty.

As reported to the Trustees during the summer, good news was received from the General Assembly which funded enrollment increases, raises of 2.5%, and need based student aid. The bad news was that the raise pool was not what is needed nor requested for faculty and staff. There was also a permanent cut of \$1,387,710, which makes this the fifth year of permanent cuts.

The funds from campus based tuition increases will be used for hiring full-time faculty, offering more selections of high demand courses as possible, funding graduate fellowships and tuition wavers and providing funds for salary adjustments for faculty and professional staff based on merit, market or equity.

The Governor approved funding of \$4 million dollars for the North Campus renovation and \$10 million for planning the South Campus of the Greensboro Center for Innovative Development (GCID). Both institutions (UNCG and NC A&T) are working to put together a team of the fiscal officers, facilities, institutional technology and program staff that will eventually help shape the plan for renovation. Dr. Renick, Dr. Meyers, Dr. Uprichard and Dr. Sullivan are continuing the process of recruiting an Executive Director for GCID. Once a director is hired, they can then begin the program planning with faculty and staff.

The Chancellor thanked our legislators and the Governor for their continued support of the University during these difficult financial times. Even during the most difficult years of big deficits in the state budget, enrollment increases were funded, and the state added a new need based aid program.

Faculty and staff submitted grants totaling \$59.8 million and UNCG received \$31.3 million in awards, which is a 1.2 % increase in funding over 2002-03. Faculty engaged in more than 3,000 scholarly or creative works, published 124 books, 679 refereed articles and gave 2500 public performances. The faculty-scholar model for which UNCG is known is thriving.

New doctoral programs in Economics and Geography and Specialized Education have been launched. With these new doctoral programs and two in the pipeline in Nursing and Public Health, it will bring our total doctoral programs to 19, which is in line with research extensive universities.

Regarding facilities, 13 projects are under construction and are scheduled to be completed by May 2005. In addition to these projects, work continues on a number of less visible projects including roof replacements and fire alarm upgrades that will improve the quality of campus life. The value of our construction/design projects is \$153 million.

The old Chancellor's residence is moving toward completion which we hope will be by the end of the year. The elevator is almost finished. Preservation North Carolina has raised another \$30,000 for renovations.

The Chancellor announced that UNCG has received full certification for our athletic programs from the NCAA. Certification will not need to be done for another ten years.

The following are highlights for the coming year:

1. Expand and enhance opportunities for experiential learning for students including internships and service learning. UNCG's charter membership in the NC Campus Compact will facilitate this work.
2. Expand the use of technology to improve teaching and learning for students on campus and off. The IT staff has done a great job in launching the new e-mail system, eSpartan, and will be challenged to continue to maintain progress as students and faculty return expecting to use email.
3. Expand opportunities for international study and research for faculty, staff, and students as we follow up on the recommendations of the International Study Task Force. Dr. Uprichard and the faculty are working on an exciting proposal to establish an undergraduate International Honors College which could be a signature academic program for UNCG.
4. Increase support for basic and applied research and scholarship.
5. Nurture a campus community that reflects the increasing diversity of North Carolina. This is the second year of our Bridging Differences program.
6. Increase efforts to recruit and retain students from diverse backgrounds.
7. Continue to improve the academic profile of our students.
8. Expand opportunities for adult learners through the Evening University, FUSION and CALL programs.
9. Ensure that quality student services are available to meet the needs of all learners.

In addition, UNCG will be working to:

- Move to the next steps in implementing the Joint Millennium Campus with NC A&T.

- Increase private giving through the Students First Campaign – The Impact of One the Power of Many.
- Strengthen the connections between the campus and our alumni.

The Chancellor mentioned some important dates:

Monday, October 11 – Students First Campaign Kickoff Event at the home of Bill Pratt.

Thursday, November 18 – Next meeting of the Board of Trustees

Thursday, December 16 – Commencement (10:00 a.m., Greensboro Coliseum)

The Trustees received in their packets the following materials:

- 1) Label pin – given to new students for attending opening convocation and post-it notes from the Office of Student Life
- 2) Trustee Roster, 2004-2005
- 3) Trustee Committee Membership, 2004-2005
- 4) Letter of 8/19/03 from Myrick Howard, President of Preservation North Carolina
- 5) Chancellor's Convocation Address, August 11, 2004
- 6) A number of articles about people, programs and noteworthy events on campus.

The Chancellor noted that the Disclosure of Substantial Interests Form, mailed to Trustees on July 19, 2004, must be submitted prior to October 1, 2004, to Angelisa King, Assistant to the Vice President of Finance, in the Office of the President. Please remember it is possible to do this very quickly on line. Sharlene O'Neil can answer questions you might have about this process.

REPORT OF THE NOMINATING COMMITTEE: Thomas Ross, Chair

The Nominating Committee members were Carol Matney, Linda Carlisle and Thomas Ross. Kenneth Mayer called on Thomas Ross who presented the Nominating Committee's recommendation for officers for the 2004-05 year.

Mr. Ross moved approval of the following slate of officers:

Chair – Kenneth Mayer, Jr.

Vice Chair – Linda Carlisle

Secretary – Karen McNeil-Miller

Assistant Secretary – Cindy Farris

Executive Committee Member – JoAnne Drane

Executive Committee Member – Carol Matney

Dara Edelman seconded the motion and it carried.

MINUTES OF THE APRIL 15, 2004 BOARD OF TRUSTEE MEETING

Thomas Sloan made a motion to approve the minutes of the April 15, 2004 meeting. Carol Matney seconded the motion, and it carried.

REPORT OF THE BUSINESS AFFAIRS COMMITTEE Hudnall Christopher, Chair

The Business Affairs Committee had six action items:

ACTION: That the Board of Trustees of The University of North Carolina at Greensboro approve the following resolution:

WHEREAS, under Article 3, Section 116D of the General Statutes of North Carolina (the “Act”) the Board of Governors (the “Board of Governors”) of the University of North Carolina (the “University”) may issue special obligation bonds, payable from obligated resources to pay the costs of acquiring, constructing or providing a special obligation project at one of the constituent institutions of the University or refunding any obligations previously issued by the Board of Governors;

WHEREAS The University of North Carolina at Greensboro (“UNCG”) will request the Board of Governors to issue its special obligation bonds to be known as “The University of North Carolina at Greensboro General Revenue Bonds, Series 2004” (the “2004 Bonds”), the proceeds of which will be applied to repair and renovate the Dining Hall, to renovate certain Residence Halls, to construct a new exercise track and softball field, and renovate and add to the Gove Student Health Center (collectively, the “Special Obligation Project”);

WHEREAS Section 116D-26(b) of the Act requires the Board of Trustees of The University of North Carolina at Greensboro to approve the issuance of the Bonds for the Special Obligation Project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of The University of North Carolina at Greensboro as follows:

Section 1. **Approval of Issuance of Bonds.** The issuance of the Bonds for the Special Obligation Project is approved.

Section 2. **Effective Date.** This Resolution is effective immediately.

Hudnall Christopher made the motion to approve, Ken Mayer seconded, and the motion carried.

ACTION: That the Board of Trustees of The University of Greensboro approve the designers and architects as follows:

Library Sealants and Foundation Waterproofing	Rick Lowman, AIA
Graham Building Waterproofing	Sutton-Kennerly & Associates
Bryan Building Roof Repair	Roof Engineering, Inc.
Jackson Library and Bryan Building Chiller Replacement	Sud Associates

Hudnall Christopher made the motion to approve, seconded by Karen McNeil Miller, and the motion carried.

ACTION: That the Board of Trustees of The University of North Carolina at Greensboro approve the firm of Rogers Hardin as the Construction Manager at Risk for the Aycock Auditorium project.

Hudnall Christopher moved that we accept the recommendation of the committee, Bill Pratt seconded, and the motion carried.

ACTION: That the Board of Trustees of The University of North Carolina at Greensboro authorize the removal of the Petty Building Greenhouse from its current site, and direct the department of administration to request the State Department of Administration to approve the removal of the Petty Building Greenhouse.

Hudnall Christopher made the motion to approve and seconded the motion, and the it carried.

ACTION: That the Board of Trustees of The University of North Carolina at Greensboro appoint Mr. K. Alan Tutterow to the Board of Trustees Endowment Fund for a three-year term beginning October 1, 2004 and expiring on September 20, 2007.

Hudnall Christopher moved that we accept the recommendation of the committee, seconded by Dara Edelman, and it carried.

ACTION: That the Board of Trustees of The University of North Carolina at Greensboro reappoint Richard R. Allen for a 3-year term and William E. Moran for a 3-year term to The University of North Carolina at Greensboro Investment Fund beginning July 1, 2004 and expiring on June 30, 2007.

Hudnall Christopher made a motion to approve, seconded by Bill Pratt, and it carried.

Hudnall Christopher reported two information items. The committee received a report on annual property purchased and/or leased since August 28, 2003 and also a report on the architects/designers appointed by the Chancellor.

REPORT OF THE STUDENT AFFAIRS COMMITTEE – JoAnne Drane, Chair

The Student Affairs Committee had one information item on the agenda. Dr. Fink with Ira Fink and Associates, Inc., University Planning Consultants, presented the findings of a study conducted on the Housing and Residence Life Master Plan. The need for additional housing is there, and Dr. Fink said it takes between 24 and 36 months to build new housing. The suggestion was made that the Board fast track this, and hope that something could be built in less than 24 months. Ken Mayer made the motion that the Executive Staff and Student Affairs Division get help from wherever is needed to make this issue a top priority, to look outside the box at all possible options and if action is needed before November 18, the Board will have a conference call or another meeting. The motion was seconded by Dara Edelman and it carried.

REPORT OF THE ACADEMIC AFFAIRS COMMITTEE – Carol Matney, Chair

There were three items requiring action:

ACTION: That the Board of Trustees of The University of North Carolina at Greensboro approve the awarding of degrees to candidates as specified in the document, “Candidates to be Awarded Degrees,” and delegate to the Chancellor the authority to act on additions, deletions, and/or corrections to the list as may be appropriate.

Carol Matney made the motion to approve, seconded by Thomas Ross and it carried.

ACTION: That the Board of Trustees of The University of North Carolina at Greensboro adopt the Proposed Patent and Invention Policy for UNCG, which details the interest that UNCG has in all inventions of University personnel conceived or reduced to practice, arisen from the activities of UNCG faculty, staff and students using UNCG facilities.

Carol Matney made the motion to approve, seconded by Thomas Ross and it carried. The Patent and Invention Policy for UNCG is appended to these minutes as Appendix A.

ACTION: Personnel Report dated August 18, 2004 be discussed in closed session.

Report of the Committee Chair: Carol Matney reported on the usual reports of additions, deletions to the roster, the annual summary report for management flexibility, and report the University policy of related persons. Following that discussion, Dr. Bruce Caldwell gave a dynamic presentation of F. A. Hayek.

REPORT OF THE UNIVERSITY ADVANCEMENT COMMITTEE – Carol Matney presided in Chair Martha McNair absence.

Report of the committee chair: Martha McNair’s scholarship was mentioned in the scholarship report. There were three items needing action:

ACTION: That the Board of Trustees of the University of North Carolina at Greensboro approve the Gift Acceptance and Disposition Policy revised 4/26/04 and consisting of the following categories:

- a) Gift Acceptance and Disposition
- b) Gift Counting Guidelines for the Students First Campaign
- c) Naming Opportunities for Facilities and Programs
- d) Minimum Thresholds for Named Endowments

Carol Matney made the motion to approve, seconded by Linda Carlisle and it carried.

ACTION: That the Board of Trustees of The University of North Carolina at Greensboro approve the following Science Building Naming Opportunities
Classrooms 200/201 for Wachovia Bank, a contributor of \$250,000.

Classroom 203 for Piedmont Natural Gas, a contributor of \$20,000.
 Conference Room 435D for Silicones, Inc., a contributor of \$10,000.
 Mammalian Physiology Teaching Labs (Rooms 125 and 139) for The Dickson
 Foundation/Harris Teeter Inc, contributors of \$100,000.

Carol Matney made the motion to approve, seconded by Linda Carlisle and it carried.

ACTION: That the Board of Trustees of The University of North Carolina at Greensboro approve the appointment/reappointment of the recommended individuals for the Board of Directors of The Human Environmental Sciences Foundation, for a three-year term beginning November 1, 2004, and expiring October 31, 2007.

For Reappointment:

Margaret Arbuckle
 Charles (Chuck) C. Moyer
 Jim E. Vaughn

For Appointment:

Rosemary Gaddy '79 - Food and Nutrition graduate currently employed by Bristol-Myers Squibb as a territory sales manager. Member of the Georgia Dietetic Association and has served on their board of directors and several committees. Member of the American Institute of Wine and Food and has served on their board of directors. Rosemary will be moving to Greensboro in late 2004.

Craig Carlock - Vice President of Marketing with The Fresh Market. Holds a degree from Davidson College and an MBA from the University of Virginia. Has a strong interest in the Greensboro community and UNCG.

Michelle Speas - CEO of the Mebane Charitable Foundation. Holds degrees from UNC and the University of Mississippi. Member of the Association of Fundraising Professionals, Council of Foundations, David County Partnership for Children, and Grantmakers for Education.

Priscilla Knox '77 - Drama and speech graduate, currently president of Priba Furniture. Active in the Greensboro Opera, the Blandwood Guild, and Junior League.

Douglas C. Volz - Vice President, Human Resources for Sara Lee Branded Apparel. Holds a Bachelor of Arts degree in sociology and anthropology from the College of William and Mary in Williamsburg, Virginia. Completed Human Resources Management Consortium at the University of Michigan Graduate School of Business Administration.

Carol Matney made the motion to approve, seconded by Karen McNeil-Miller, and it carried.

Report of the Committee Chair: Carol Matney mentioned that Dr. Patricia Stewart gave a report

to the committee of Private Giving to UNCG from July 1, 2003 to June 30, 2004, which mentioned gifts are up 12.6% with several gifts coming from alumni and friends.

On a side note, Chancellor Sullivan mentioned that UNCG now has a tartan, registered in Scotland, and milled in Charlotte.

CLOSED SESSION

Carol Matney made a motion to go into closed session to prevent the disclosure of privileged personnel information, to prevent the premature disclosure of honors or awards, and to discuss matters relating to the location or expansion of industries or other business in the are served by UNCG. It was seconded by Ken Mayer and the committee moved into Closed Session.

ACTION: 1. Personnel Report dated August 18, 2004 - Chair Matney

Carol Matney moved approval of the Personnel Report dated August 18, 2004. Linda Carlisle seconded the motion and it carried. The Personnel Report Dated August 18, 2004 is appended to these minutes as Appendix B.

ADJOURNMENT

There being no further business, Chairman Mayer adjourned the meeting.

M. Cynthia Farris
Assistant Secretary to the
Board of Trustees