



**Full Board Meeting
November 30, 2018
Virginia Dare Room, Alumni House
8:30 a.m.**

MINUTES

MEMBERS PRESENT: Brad Hayes (Chair), Frances Bullock, Vanessa Carroll, Mona Edwards, Kathy Manning (via teleconference), Betsy Oakley (via teleconference), Dean Priddy, Ward Russell, Susan Safran, David Sprinkle, and Samaya Roary.

OTHERS PRESENT: Chancellor Frank Gilliam; Charles Maimone, Vice Chancellor for Business Affairs; Cathy Akens, Vice Chancellor for Student Affairs; Jerry Blakemore, General Counsel; Beth Fischer, Vice Chancellor for University Advancement; Donna Heath, Vice Chancellor for Information Technology Services; Julia Jackson-Newsom, Associate Vice Chancellor for Strategy and Policy; Kim Record, Director of Intercollegiate Athletics; Jeff Shafer, Vice Chancellor for Strategic Communications; Waiyi Tse, Chief of Staff; Randy Penfield, Dean of the School of Education; Kelly Harris, Assistant Secretary to the Board of Trustees, as well as other members of the administration, faculty, staff, students and public.

MEMBERS ABSENT WITH NOTICE: Charles Blackmon, Elizabeth Phillips

WELCOME: Chair Brad Hayes called the meeting to order at 8:31 a.m. and read the Conflict of Interest statement. No conflicts were noted.

Roll call was read and quorum was confirmed.

CHAIR'S REMARKS:

Chair Hayes shared that several trustees visited the Moss Street Partnership School on November 16 and were amazed at the turnaround the school has experienced as a result of the collaboration with UNCG. He noted that there was a Moss Street update on the meeting agenda and mentioned that another opportunity for additional trustees to visit would be scheduled in the spring.

Hayes noted that UNCG has been recognized as one of the top 25 colleges and universities in the nation for efforts to improve campus safety.

Committee meetings went well on Tuesday November 27 and reports from those meetings are forthcoming.

CHANCELLOR'S REPORT:

Chancellor Gilliam thanked the trustees for their attendance and service. He then discussed his use of metaphors to describe the vision for the university: Giant Steps and, more recently, Inflection Point. To expound upon the latter, he presented information describing the broader framework for how the metaphor works. "Inflection Point" reflects that we are at a point in time where we have an opportunity to become a national model of how to blend excellence, opportunity, and impact to transform the lives of students, knowledge, and the region and state (more than 75% of our alumni stay in North Carolina). We are particularly well-positioned in this regard because of our established commitment to our students and because of the diversity at scale among our students, which enables us to measure impact in a way other schools cannot. We have also made significant strides in the last three academic years. We are one of only two universities in the UNC System to have already met all our performance metrics, and we have increased scholarship research productivity and student success metrics.

Now is the time to seize this opportunity. We have reached record enrollment of 20,000 students. There is something significant about that milestone that lets folks know we're big enough to make a real impact but still small enough to effect change. There is also significant momentum in Greensboro; current levels of construction are strong indicators. We also have the right people in place at UNCG. As a result, we are operating from a position of strength. To not act would usher in stagnation, reduction of community impact, loss of momentum, loss of school pride and reputation and, therefore, a reduction/decline in rankings.

So, as we move forward at this inflection point, we are proceeding along two tracks. The first is the "progress track." This is an ongoing process involving evolution of programs, enhancing existing strengths, meeting metrics, and contributing to our core mission. It is what we must do and is part of the regular course of university business. The second is the "Giant Steps" track, which requires that we expand to areas outside the current configuration of our programs. It requires new partnerships and resources and sparks dramatic change in the process. Giant Steps transcends day-to-day progress and creates a sea change that can be transformative.

We expand into new areas by articulating the opportunities that are out there. We examine the current state of things and market opportunities that are authentic to the university and within our core identity and mission, but that also differentiate us. We have done this through a series of visioning exercises, a crafted mission statement, and a campus strategic plan aligned with that of the System. Thanks to Vice Chancellor Charlie Maimone, we have also instituted a novel approach to budgeting using a four-year cycle. This allows us to reverse engineer our budgeting and is a way of overcoming the artificial constraints of biennial budget. We articulate opportunity via a combination of people pitching ideas, alignment of resources, managing and organizing talent, determining physical plant needs, getting our IT infrastructure in shape, consolidating and restructuring units, and by moving towards a capital campaign. This enables us to then activate priorities by taking steps such as looking at our strategic plan, campus and capital projects, and the short vs long term, and then amplifying and engaging our work. We know that when people know us they like us; credit to our Communications team for amplifying the progress track. A recent example is our new downtown pop-up store, which was a big idea that was pitched, supported, and brought to fruition in about three weeks. It is a way to engage with the community and broaden and deepen pride in the process.

We also act at the inflection point by assessing our work. We measure the impact of our actions, recommit to what's working, and decommit ideas that haven't worked as hoped. This step also

involves analysis of our financials, student success metrics, and academic and research-oriented projects.

As an example of how we have articulated opportunity, a group of faculty expressed interest in analytics and informatics. Acting on that interest, the Provost formed a group to explore how we might implement a master's program in this area. We aligned our resources to support this program, considering whether we had space for it, faculty and staff to support it, and enrollment growth funds to hire a director and needed faculty. Activating this idea required Board of Governors approval for a Master of Science in the discipline. Very few System universities have such a combined curriculum. We made that case to the Board, with the support of all System schools, and received approval. This is a new authentic program that emerged from collective efforts. We are currently in the "activating priority" stage now, beginning to amplify the program, and we will ultimately assess it: Did students enter the program? Did graduates of the program get the jobs they wanted? Did we have external stakeholders involved? Are we making an impact? At the same time, a variety of folks on campus have been in discussion with the City and County about an innovation corridor/data lake and with private industry about partnerships in data analytics. If these other ideas coalesce, this new program has the potential to transform the university. This is just one example of how Giant Steps work and why taking action at the inflection point is key. This action and others like it will collectively translate to a transformed UNCG.

APPROVAL OF MINUTES:

The Board approved the minutes of the September 28, 2018 meeting with no corrections or additions.

COMMITTEE REPORTS

Academic Affairs Committee (AAC)

Chair Dean Priddy gave a report from the Academic Affairs Committee meeting held November 27, 2018. Provost Dunn updated the Committee on active Dean searches. Dr. Sherine Obare has been hired as the new Dean of the Joint School of Nanoscience and Nanoengineering. She comes to UNCG from Western Michigan University, where she has served as Associate Vice President for Research and as a professor of chemistry. She will begin her new role on January 14, 2019 and will become the first African American Dean at UNCG. Interviewing continues for a new Health and Human Sciences Dean, and candidate screening is ongoing for a new Dean of the College of Visual and Performing Arts. A national search is also underway for two new positions following the departure of Dr. Bryan Terry. Those new positions are Associate Vice Chancellor for Enrollment Management and Associate Vice Provost for Student Success/Dean of Undergraduate Studies. We wish Dr. Terry well in his new venture as Vice Chancellor for Enrollment Management at Arkansas State University.

Dr. Esther Leerkes, Professor at the School of Health and Human Sciences (HHS), gave a presentation highlighting the HHS school's nine departments, examples of research, key alumni, students, faculty, and emphasis on community outreach. She also presented an impressive list of sources of external funding dollars. It is of note that per capita, HHS brings in more external funding than any other unit within the university system.

Two information items were on the Committee's agenda: reports on additions and deletions to the August 2018 degree candidates list, as well as an update on research and engagement. In the first four

months of this academic year, UNCG's external funding dollars are up by 9.5 percent over the same period last year.

Committee Agenda Item AAC-2 was a request for exceptions from the 120-credit hour degree requirement set forth in UNC System Regulation Related to Fostering Student Success (UNC Policy 400.1.5[R]) with reference to six of UNCG's 200 undergraduate degree programs:

- Biology BA, Comprehensive Science High School Teaching Licensure concentration,
- Chemistry BA, Comprehensive Science High School Teaching Licensure concentration,
- Drama BFA, Theatre Education K-12 teaching licensure concentration,
- History BA, Social Studies High School Teaching Licensure concentration,
- Psychology BA, Social Studies High School Teaching Licensure concentration, and
- Physical Education, Health Education BS.

The exceptions were requested in light of programmatic accreditation standards and/or licensure reasons unique to the particular programs.

Following discussion, and as recommended by the Academic Affairs Committee, Chair Priddy requested a motion to approve the requested exceptions to the UNC Board of Governors Regulation Related to Fostering Student Success. Trustee Susan Safran made the motion, which was seconded by trustee Mona Edwards. Upon vote, the Board unanimously approved the requested exceptions.

As recommended by the Committee, Priddy then requested a motion to approve agenda item AAC-4, the official transmittal form and candidates awarded degrees and certificates in December 2018. Trustee Ward Russell so moved, and trustee Mona Edwards seconded. Upon vote, the motion passed unanimously.

Athletics Committee (ATH)

In the absence of Chair Charles Blackmon, member Susan Safran gave the report from the November 27, 2018 Athletics Committee meeting. Safran reported that the Committee enjoyed a presentation from Dr. David Wyrick, UNCG Faculty Athletics Representative and faculty member in the Department of Public Health Education. The position is appointed by the Chancellor and serves as a liaison between athletics and academics. Responsibilities include compliance and working directly with the Assistant Athletics Director for Spartan Academic Support Services for things such as post-graduate and academic nominations. While the role is not an oversight one, the representative has a very collaborative relationship with Athletics. Dr. Wyrick also directs the Institute to Promote Athlete Health & Wellness.

Athletics Director Kim Record introduced two student athletes who shared with the Committee their experiences at UNCG. Nico Grewe from men's tennis and Jordan Gontram from softball discussed how they found their way to UNCG, how they balance the demands of academics and athletics, and took questions from committee members about life as a student athlete at UNCG.

An athletics-based compliance presentation was given to the committee by General Counsel Jerry Blakemore, Athletics Director Kim Record, and Jody Smith, Senior Associate Athletics Director for Compliance. The presentation was also given to the Compliance, Audit, Risk Management and Legal Affairs Committee and will be discussed more in depth during that Committee report.

Lastly, Athletics Director Kim Record shared information about current events within Athletics, reporting that the department had enjoyed a strong fall season, noting the following: women's soccer participated in the NCAA tournament; men's basketball will play on the national stage against 10th ranked Kentucky on December 1st in a game televised on ESPN 2; women's basketball recently enjoyed a game attendance record of 1,591 people during their annual education day, and UNCG is hosting men's and women's division 3 national soccer championships.

Business Affairs Committee (BAC)

Chair David Sprinkle reported that at the Committee's November 27, 2108 meeting, Vice Chancellor Charlie Maimone introduced three new members of the Business Affairs team: Alex Ashton, Director of Real Estate; Greg Hodges, Associate Vice Chancellor for Planning, Performance & Emerging Technologies; and Karen McCormick, Executive Assistant to the Vice Chancellor. All were welcomed.

The Committee also enjoyed an update from Scott Milman, Assistant Vice Chancellor for Campus Enterprises & Real Estate, and Alex Ashton, on the Millennial Campus Initiative, which was approved by the Board of Governors in May 2017. The initiative is considered an "innovation district," in that it is a place-based, more urban and physically compact location, leading to higher density and benefitting from being multi-modal transit accessible; is technically wired, and is capable of offering mixed-use housing and collaborative office and retail space. Innovation districts are a convergence of people, place, and programs. Successful districts have key characteristics: they are collaborative, authentic, inspiring, and accessible & affordable. The extensive planning process included visioning to understand goals and engage with stakeholders; a competitive assessment to benchmark best practices, analyze research strengths, and align with industrial opportunities; programming analysis focused on connecting with the community via public meetings and developing program concepts and strategies for activation; as well as business plan development to establish a governance model, identify funding strategies, and develop metrics for tracking progress. Next steps include workshops for faculty, staff, and the community planned for first quarter 2019, additional updates to the Board in spring 2019, completing phase II of the full business plan, and updating the master and transportation plans.

Associate Vice Chancellor Jorge Quintal addressed the Committee on the UNC System policy requirement for annual acceptance of completed projects approved in the prior fiscal year. Recent projects were outlined in agenda item BAC-2 and all projects identified are in compliance with contracts and applicable codes. Upon recommendation of the Committee, Chair Sprinkle requested a motion to approve the projects as presented in BAC-2. Trustee Mona Edwards so moved, and trustee Ward Russell seconded. Upon vote, the motion carried unanimously.

Compliance, Audit, Risk Management, & Legal Committee (CARL)

Chair Ward Russell gave the report from the CARL Committee meeting held November 27, 2018. As noted in the ATH report, a compliance presentation by the Office of General Counsel and the Athletics Department covered the complex nature of compliance as it relates to athletics. Chair Russell noted that all facets of the campus community, including the Board of Trustees, bear responsibility for compliance. He further reported that UNCG has hired a new Director of Compliance, Kristen Meeks. Ms. Meeks comes to us from the National Association of College and

University Attorneys in Washington, D.C. where she has served as Assistant Director of Legal Resources. She begins with us in January.

The Committee reviewed results of two internal and eight external audits; no exceptions were found on either front. Chair Russell, Chancellor Gilliam, Director of Internal Audit Don Skeen, and others attended an exit conference conducted by the Office of the State Auditor on November 19, 2018. The university's financial statements for the year ended June 30, 2018 were reviewed and Chair Russell spoke separately and privately with the OSA; no deficiencies in internal controls were noted.

Director of Risk Management Mark McKinney presented an update on the progress of UNCG's risk management initiative, discussed increased collaboration with other schools with respect to enterprise risk management, and reviewed the university's top five risks.

Finally, the Committee received as an information item an update on public records from the Office of the General Counsel.

University Advancement (UAC)

Because Chair Betsy Oakley participated in the meeting via teleconference, Committee member David Sprinkle gave the report from the University Advancement Committee meeting held November 27, 2018.

Associate Vice Chancellor Kris Davidson reviewed with the Committee the most recent fundraising report, which reflected good progress in fundraising efforts. As of October 31, we are 30.7 percent to our goal of \$21 million, with 6.4 in gifts and new commitments. As of November 30, that figure has increased to \$7.3 million (35% to goal). We have also met 42% of our \$10 million cash goal, having received \$4.2 million (42%). An additional \$5 million has been verbally committed for this fiscal year. Our development team continues to add new asks to the pipeline and is confident in our momentum to complete goals.

Our undergraduate alumni giving rate shows a 1.6% increase over last year and the undergraduate alumni participation rate stands at 1.16%. We have just completed Giving Tuesday efforts and are moving forward with a year-end push for all academic units.

Several new major gifts (\$100,000 or more) have closed since the Board's September meeting. The Armfield Foundation has given \$1.2 million, distributed equally in support of campus renovations and expansion of the UNCG Guarantee program scaling student success initiative. Lynn Miller has committed to a \$1M planned gift to support scholarships and program funds within the College of Visual and Performing Arts (CVPA). David and Celia Jolley have created a \$1 million planned gift, committing half of the funds to their Bryan School scholarship and half to their School of Education scholarship. Celia Jolley is member of the UNCG Excellence Foundation Board of Directors.

The Committee was also joined by Art Winstead, President of the UNCG Excellence Foundation Board of Directors, to discuss University Honors awards, which have been given over a thirty-year period to honor exemplary people who have made an impact through service to the state and to the nation. The University Advancement Committee of the Board of Trustees, and the Board of Trustees as a whole, are primarily responsible for nominations and selections of these award recipients. Efforts have been underway to assess our larger university events and how we use and benefit from them, and

the Committee will be taking a deeper look at University Honors in a future meeting. As a result, the decision has been made to table the event until academic year 2019-2020.

Sprinkle also reported that the Committee discussed potential participation in the UNC System's new donor advised funds program in partnership with TIAA Charitable. The program offers a System-wide advised fund, giving donors an additional avenue for increasing private gifts to the various system schools. Vice Chancellor for University Advancement Beth Fischer is researching the program and will provide a report to the Committee at its next meeting.

On recommendation of the Committee, Sprinkle requested a motion to approve action item UAC-5, a request to name a small interior courtyard at the Coleman Building for Professor Emerita Jan Van Dyke. The request was submitted by Professor Janet Lilly, Director of the UNCG School of Dance, in conjunction with CVPA Dean Peter Alexander and University Advancement. Prof. Emerita Van Dyke, who passed away in 2015, was a renowned choreographer, dance educator, and scholar and established multiple institutions that support emerging and established choreographers at UNCG and in North Carolina. Trustee Frances Bullock made the motion, which was seconded by trustee Vanessa Carroll. Upon vote, the full board voted unanimously to approve the naming.

Before calling for a ten-minute break, Chair Hayes noted that the university has just been recognized as one of the top 25 colleges and universities nationwide for accomplishments in improving campus safety and congratulated UNCG Police Chief Paul Lester on that recognition.

At 9:30 am, Chair Hayes called for a ten-minute break.

The meeting resumed at 9:41 am.

PRESENTATIONS:

UNCG Student Veterans

Brad Wrenn, Coordinator of UNCG's Veterans Resource Center, served in the United States Air Force for six years before coming to UNCG in 2008. He gave an overview of the university's efforts to meet the needs of military affiliated students via the Office of Military-Affiliated Services (formerly the Veterans Resource Center). The services extend to student veterans, students on active duty, students in the national guard/reserve, and their families. Services also include multiple opportunities for engagement such as a Veterans Leadership Challenge, the student-led Student Veterans Association, and career development workshops. UNCG is notable in that the university offers comprehensive course credit for all applicable military training and experience. The university has been named a Military Friendly School for the seventh consecutive year by Victory Media for its efforts in recruiting and retaining military veterans and has received the Silver Award for public universities with more than 10,000 students. UNCG also ranked 49 out of 140 colleges and universities across the nation in the Military Times' Best for Vets: Colleges 2019 list.

Mr. Wrenn was joined by sophomore Kaswana Jenkins, who served as an Air Force Security Forces Member from 2010 to 2017. Ms. Jenkins shared her experience as a military-affiliated student at UNCG and discussed how significant a role the Office of Military Affiliated Services has played in her experience as a Spartan.

Chair Hayes thanked Mr. Wrenn and Ms. Jenkins for their time and for their service. He then noted that trustee David Sprinkle received the bronze star for his service in Vietnam as a first lieutenant with the U.S. Army, and asked that all members of the military in the room stand to be recognized and thanked for their service.

Update on Moss Street Partnership School

The Board next heard an update on progress at the Moss Street Partnership School (MSPS) since doors first opened to students in August. Moss Street Partnership Co-Director and School of Education Professor Christina O'Connor highlighted year-one focus strategies, which include a reinvigorated school culture and climate; interdisciplinary, hands-on learning during daily "Spartan Quest" time, and teacher inquiry teams. While current test scores are low, these strategies over time are expected to improve learning outcomes. Leading indicators such as qualitative reading inventory results, spelling inventory results, formative math assessment results, and student/parent engagement are expected to improve at a faster pace.

Principal (and UNCG alumna) Catina Chestnut then shared with the board efforts that have been aimed at improving school culture and climate. She highlighted the HOUSE system, wherein students are assigned as members of one of four "houses" named with the Swahili word representing the four "Cs" of 21st Century learning (Communication, Collaboration, Critical Thinking, and Creativity). Every Wednesday, the four houses join for a school-wide "House Party" assembly. At each House Party, the focal point is one of MSPS's seven essential CHOICES: collaboration, honesty, ownership, integrity, consequences, expectations, and solutions.

The entire school is involved in an interdisciplinary study called Spartan Quest where students are engaged in STEAM activities. The foundation for this is the EIB framework which all teachers studied over the summer at the UNCG School of Education.

One of the most immediate and most recognizable changes was the cleanliness of the school, due to the resources the university has been able to provide. Security has also been increased. Culturally inclusive books have also made an impactful difference in students' enthusiasm. Parents are involved via daily social media updates, a monthly video newsletter, and other avenues.

Chancellor Gilliam and Vice Chair Betsy Oakley both commented on their visits to the school and noted how impressive the results of the partnership's collective efforts have been.

In response to a question from Trustee Dean Priddy, Principal Chestnut stated that keeping class sizes at current numbers (18 for kindergarten and 20 for 1st through 5th grades) and reaching state-established proficiency levels would be challenges over the next five years. Moss Street students have either come from low performing schools or have not met appropriate academic growth based on grades, test scores, or reading assessments and, as such, it will take time to offset those deficits.

In response to a question from trustee Kathy Manning, Vice Chancellor Charlie Maimone confirmed that UNCG has budgeted for Moss Street as an ongoing expense and that efforts are currently underway at both the Legislature and Board of Governors to have Moss Street funded as a separate expense.

Trustee Mona Edwards, who serves as the Board of Trustees liaison to the Moss Street Partnership School Advisory Board, commented on the positive and enthusiastic presence Principal Chestnut has

brought to the school, and thanked her for her spirit, energy, and expectation of success. Trustee Edwards asked Dr. O'Connor what we at UNCG are learning as a result of participating in the partnership at this point in the ongoing process. Dr. O'Connor noted that in addition to the opportunity our student interns have at the school, the School of Education is learning from taking part in running an elementary school in real time using current methods and curricula, adding that the experience is valuable in terms of our program and how we are preparing future educators and school leaders.

UNCG Brand Update and Outlook

Vice Chancellor Jeff Shafer gave an overview of the progress since and the impact of the brand refresh implemented this academic year as part of efforts to transform the UNCG story and culture. Our 125th anniversary last year was a platform for celebrating UNCG's history while bringing people together to build excitement and momentum, and it served as a perfect springboard for the brand refresh. We kept our narrative regarding opportunity, excellence, impact, and student success while transforming the look and feel of the UNCG story, beginning with the logos. Though we kept some historical hallmarks, such as the Minerva symbol, changes were made such as font and color scheme. These changes have been very well received. We have focused on the unique things we do at UNCG, such as Collage, the Dread and Delight exhibit at the Weatherspoon, and the Chancellor's campus and student interaction in the golf cart. We have also made changes to how we engage with our audiences through programming such as the Chancellor's Just SayinG show, Spartan Cinema, UNCG Grasshoppers Night, involvement with various Chamber events, and sending our 125th issue of the Alumni magazine to 110,000 living alumni. We have brought community engagement events to campus, such as our collaboration with Triad Business Journal's Mentoring Monday for women. This new messaging also manifests in social media, where our viewership numbers continue to rise. Results of these efforts have become visible on campus, as we see a marked increase in the amount of UNCG gear being worn.

Moving forward, the Chancellor's "Inflection Point" is a great rallying cry; our job is to make sure people know our story. We will continue to hammer away with messaging using integrative marketing and communications to ensure consistency from forum to forum. This year is about execution by keeping up the energy, staying on message, refining what works creatively, and continued success among faculty and with athletics. It is also about getting ready for a better local and visual presence through vehicles such as the pop-up store downtown. In these ways we will expand our footprint, continuing to focus on the greater Greensboro community but also reaching areas such as Raleigh and Charlotte where the majority of our students come from and where the majority of our alumni live.

This is our moment in a time when we get to find out what we're made of. We have the infrastructure in place and buy-in from leadership, and together we will transform what it means to be part of the Spartan family for generations to come.

Student Government Association (SGA) Update

SGA President and trustee Samaya Roary presented an update about activities the SGA has been involved with to date. There has been a focus on three goals: engage, educate, and empower. Efforts to strengthen engagement among the student body have included LGBTQIA History Week, a Meet and Greet event, a fall social event at the Moran Fountain, and SGA week with multiple activities. Education efforts have been aimed at increasing student awareness of SGA's function through

purposeful programming, connecting students with campus resources, and informing them about policies and procedures that directly impact their student experience at UNCG. A late-night writing center and weekly study nights are examples. Efforts to empower students have included election-based activities such as Election Fest, giving students an opportunity to register to vote and learn about candidates, and a Civic Engagement Night focused on free speech, on-campus governance, UNCG’s Democracy Fellows, and voter registration.

All are encouraged to attend weekly senate meetings on Tuesdays at 7:00 p.m. SGA members have asked questions about the BOT and its functions and we will work towards scheduling a breakfast or brunch to bring the two groups together.

Action Items

BOT-6 – Tuition and Fee Recommendations

Chair Hayes announced a departure from the agenda in order to continue in open session with item BOT-6, a presentation on Tuition and Fee Recommendations for the 2019-2020 fiscal year.

Vice Chancellor Charlie Maimone presented details on the proposed increases. Before proposed fees are presented to the campus Board of Trustees, forums are held with the University community to discuss proposed fee increases and gain feedback from all who attend the forums. Only proposed fees that are consistent with the Board of Governors’ policy on establishing fees and those based on recommendation of the Chancellor, the institutional Board of Trustees, and the President, will be presented to the Board of Governor’s Committee on Budget and Finance and then, if recommended, to the full Board. To arrive at its recommendations each year, the Student Tuition and Fees Committee uses budget and other background information supplied by Business Affairs; recommendations from the Provost and Vice Chancellors; and information from discussions with appropriate administrators who oversee fee-funded functions. During fall 2018, the Provost and Vice Chancellors met to discuss the fundamental program needs of the fee-funded units. The resulting projections were provided to the Student Tuition & Fee Committee as background material. Early in the fall semester, Business Affairs prepares a Student Fee Budget Book, which also serves as reference material for the Committee. The Student Tuition and Fees Committee’s recommendations for 2019-20 were based on its understanding of both immediate needs of the fee-funded units and longer-term program directions of the units.

For the 2019-20 fiscal year, the University proposes to increase the Athletics Fee by \$19.00, the Activities Fee by \$27.00, the Health Services Fee by \$8.00 and the Educational and Technology Fee by \$15.00. The proposed increases for 2019-20 will result in an \$69.00 increase (2.47%).

The annual current rates and proposed rates are as follows:

Required Fees	Current Rate	Proposed Rate
	2018-19	2019-20
Athletics Fee	\$761.00	\$780.00
Student Activities Fee	\$550.00	\$577.00
Health Services Fee	\$302.00	\$310.00
Education & Technology Fee	\$446.00	\$461.00
Student Facilities Fee	\$707.00	\$707.00
Security Fee	\$30.00	\$30.00
ASG Fee	\$1.00	\$1.00
Total Required Fees	\$2,797.00	\$2,866.00

Following discussion, Chair Hayes requested a motion to approve the proposed tuition and fee increases as presented. Trustee Susan Safran so moved, and the motion was seconded by Trustee Mona Edwards. Upon vote, the motion passed unanimously.

BOT-5 Personnel Report dated November 9, 2018

Chair Hayes then moved to agenda item BOT-5, a personnel report dated November 9, 2018 for consideration by the Board in closed session. He reminded the Board that discussion during closed session would be limited to the item at hand and that a vote on the item would happen only upon return to open session. He then read the following motion:

Pursuant to Section 143-318.11(6) of the North Carolina Open Meetings Law, I move that we enter Closed Session to consider the conditions of appointment or conditions of initial employment of an individual public officer or employee or prospective public officer or employee and to prevent the disclosure of confidential personnel information under Chapter 126 of the North Carolina General Statutes.

Trustee David Sprinkle seconded the motion, which carried unanimously.

General Account of Closed Session Item

Trustees Present: Brad Hayes (Chair), Frances Bullock, Vanessa Carroll, Mona Edwards, Kathy Manning (via teleconference), Betsy Oakley (via teleconference), Dean Priddy, Ward Russell, Susan Safran, David Sprinkle, and Samaya Roary.

Others Present: Chancellor Frank Gilliam, Vice Chancellor Charles Maimone, General Counsel Jerry Blakemore, Chief of Staff Waiyi Tse, and Kelly Harris, Assistant Secretary to the Board of Trustees.

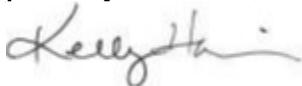
Chair Hayes referred the Board to agenda item BOT-5.1, a personnel report dated November 9, 2018. The report was included in the Board's pre-meeting materials. There were no questions or comments about the report. Chair Hayes then invited a motion to return to open session. Trustee Ward Russell made the motion, which was seconded by Trustee David Sprinkle. Upon vote, the motion passed unanimously.

Open Session Vote on Closed Session Action Item

Upon return to open session, Chair Hayes invited a motion to approve the personnel report dated November 9, 2018. Trustee Mona Edwards made the motion, which was seconded by Trustee Frances Bullock. Upon vote, the motion passed unanimously.

There being no further business, the meeting was adjourned at 11:46 am.

Respectfully submitted,



Kelly Harris
Assistant Secretary to the Board of Trustees