**Information Item**

BAC-4  2019-2020 Open End Agreement Contracts

Report on Board of Trustees Delegation to the Chancellor for Appointment of Architects and Engineers

**Background Information**

At the December 6, 2013 meeting of the Board of Trustees, the Board authorized the Chancellor, ex-officio, to appoint architects and engineers for projects with authorized funding of $2,000,000 or less and authorized the Chancellor to report all such appointments to the Board at its next meeting.

A solicitation for professional services was advertised on the North Carolina General Administration website on November 5, 2018, and one hundred fifty-three (153) letters of interest were received for the seventeen (17) disciplines listed in the attached memorandum.

The pre-selection committee reviewed the letters of interest and selection was based on the firms’ qualifications. The following firms are recommended for the 2019-2020 Open-End Agreement contracts. These firms will be utilized on an as needed basis for projects whose funding is $500,000 or less.

Based on the above information, the Chancellor appointed the selected firms on February 5, 2019.

BAC – 4.1  Signed Memorandum from Charles Maimone to Chancellor Franklin D. Gilliam, Jr. regarding 2019-2020 Open End Agreement Contracts

Charles Maimone  
Vice Chancellor for Business Affairs